

From

To

**The Executive Engineer- I,
University Construction Office,
Chandigarh-160014.**

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope **“QUOTATION DUE ON 16.06.2020 at 3:30 P.M.”** along with your other terms and conditions of supply, if any.

Ch. To:- AR & MI
Estimated Cost:- Rs. 4,93,020/-
EMD Amount:- Rs. 9,860/-

| Sr No. | Description of item | Qty | Unit | Rate |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------|-----|------|----------|
| 1. | Supply of readymade polished finish Wooden wall panel of size 2400x192x15mm of approved quality. Make : Armstrong/Gyptech/Veils and Co. | 110 | sqm | @Rs..... |

Conditions: -

1. The validity of rates must be at least two months.
2. The supply be made within 15 days of the receipt of supply order.
3. No payment will be made on the performa invoice. The payment will be made within 30 days through Registrar's office.
4. GST Number is mandatory. The firm shall mention their rates of GST if applicable; otherwise quoted rates will be considered inclusive of GST. The rate of GST or any other condition will be mentioned by the firm on its letter head separately.
5. Condition of payment in cash shall not be accepted.
6. F.O.R. P.U., Chandigarh
7. Copy of GST No.to be submitted along with quotation in envelope with name of work, due date, firm name to be written on envelope.
8. The supplier shall submit the EMD in form of DD (2% of total amount) along with quotation in favour of Registrar of Panjab University, Chandigarh. Quotation without EMD shall be liable to rejected.
9. Installation/ erection shall be free of cost.

Executive Engineer-I,
P.U., Chandigarh