

**PANJAB UNIVERSITY PRESS, SECTOR-14, CHANDIGARH**

**QUOTATION NOTICE**

No. \_\_\_\_\_

Dated \_\_\_\_\_

Sealed quotations are invited from the parties who are interested to the purchase of

- 1) *Waste paper (white cutting, old records, cutting of old books/wrappers, sweep, mixed etc).*
- 2) *Used Aluminium Plates*

stocked in Panjab University Press on as is where is basis.

Sealed quotations with an earnest money of **Rs.1,000/- (Rupees one thousand only)** in the shape of Bank Draft on a scheduled bank of Chandigarh drawn in favour of the **Registrar**, Panjab University, Chandigarh or original receipt of amount deposited in cash with the Cashier, Panjab University, Chandigarh must reach the office of the undersigned by name undersealed cover closing date and time 12.09.2019 at 4.00 P.M. and marked\* Quotation for waste paper etc.\* on the left top of the envelope on or before 12.09.2019 at 4.00 P.M.

Quotation should be addressed to :-

Manager  
Panjab University Press  
Sector-14, Chandigarh-160014

**A conditional quotation or quotation without earnest money or having any cutting/overwriting in the rates quoted whether in figure or in words shall not be accepted.**

**Terms & Conditions**

**1 Rates should be quoted for Kg with GST . ex P.U. Press Store**

Sr. No.	Item	Rate per Kg	GST
1	Waste paper	.....	.....
2	Aluminium Plates	.....	.....

- 2 Successful quotationer shall have to arrange to lift material after depositing cost of material with the Cashier, Panjab University, Chandigarh within 7 days from the day of intimation of this office.
- 3 Weighing of stocks shall have to be arranged by the successful quotationer at his own cost.
- 4 Sales tax/GST and liabilities if any will have to be borne by the successful quotationer.
- 5 Stocks of the item can be seen in P.U. Press on working days between 9.00 a.m. to 4.00 p.m.
- 6 Earnest money will be refunded after the entire stocks are removed and making full payment with the SBI, Panjab University, Chandigarh and depositing slip to the department.

**Manager  
Panjab University Press  
Sector-14, Chandigarh-160014**