

From

To

The Executive Engineer-I,
University Construction Office,
Chandigarh-160014.

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope "QUOTATION DUE ON 09-08-2019" along with your other terms and conditions of supply, if any.

Ch. To:- Foundation for higher education and research fund.

Sub head :- Expenditure out of 15% interest earned at the disposal of VC.

E.M.D Amount :- Rs 2,215/-

Sr. No.	Description of Items	Quantity	Unit	Rate
1	Supply of 2 Ton 3 star Cassette AC Conditioner with cordless remote. Make: Carrier/Toshiba/ Hitachi/ Daiken. Complete in all respect to the entire satisfaction of the engineer-in-charge.	1 No.	Each	@ Rs.
2	Supply of MS angle frame stand for outdoor units of A.C. etc. Complete in all respect to the entire satisfaction of the engineer-in-charge.	1 No.	Each	@ Rs.
3	Supply of Copper piping heavy duty size o/d 12.7mm and thickness 0.71mm including foam and insulation on it except from already with ACs. Complete in all respect to the entire satisfaction of the engineer-in-charge.	20 Mtr.	Mtr.	@ Rs.
4	Supply of PVC heavy duty 1" pipe (25mm dia, 2.5mm thick) with clamps etc. Complete in all respect to the entire satisfaction of the engineer-in-charge.	20 Mtr.	Mtr.	@ Rs.
5	Supply of Voltage Stabilizer 5 KVA Single Phase Copper Wounded with electronic Ammeter/Voltmeter/140-240V with relay. Complete in all respect to the entire satisfaction of the engineer-in-charge.	1 No.	Each	@ Rs.

Conditions: -

1. The validity of rates must be at least one month.
2. The supply be made within 15 days of the receipt of supply order.
3. No payment will be made on the Performa invoice. The payment will be made within 30 days through Registrar's office.
4. The firm shall mention their rates of GST, otherwise quoted rates will be considered inclusive of GST. The rate of GST or any other condition will be mentioned by the firm on its letter head separately.
5. Condition of payment in cash shall not be accepted.
6. F.O.R. P.U., Chandigarh.
7. Installation shall be free of cost.
8. The copy of GST shall be submitted by the firm along with quotation. The firm shall mention the name of work, firm's name & address, due date of quotation on sealed envelope.
9. The supplier shall submit the E.M.D in form of DD along with quotation (in separate envelope) in favour of Registrar of Panjab university, Chandigarh. Quotation without E.M.D. shall be liable to be rejected.

Executive Engineer-I,
P.U., Chandigarh