

**PANJAB UNIVERSITY, CHANDIGARH**

**RE-TENDER NOTICE**

Sealed Tenders are invited for about **20-25** or as per actual requirement, A.C.-Non A.C. Taxis (i.e. Tata Indica/Desire/Etios/Indigo/Tata Sumo/Qualis/Tavera/Innova etc. & Covered body vehicles i.e. Mohindera Balero/Tata 207, Tata-407) on hire basis for various University related activities particularly for delivery and collection of examination material including Answer-books to/from the centres located in the State of Punjab as well as Chandigarh. Contract will be effective w.e.f. **01.10.2017 to 30.09.2018** Interested parties may submit their sealed Tenders latest by **07.09.2017 upto 4.00 p.m.** in the Office of the Assistant Registrar (Conduct), Administrative Block, 3<sup>rd</sup> Floor, P.U, Sector-14, Chandigarh.

The instructions and terms & conditions can be downloaded from the P.U. website: **www.puchd.ac.in** .

**Sd/-**

**Controller of Examinations**

**Note:-**

The date of opening of Tenders is fixed for **08.09.2017 (Friday)** at **11.00 a.m.** in the Office of the Controller of Examinations, Administrative Block, 3<sup>rd</sup> Floor, P.U., Sec.14, Chandigarh.

## **TENDER NOTIFICATION**

The Panjab University, Chandigarh invites sealed Tender/s from the Registered Travel Agency/Taxi Service Provider Agency/Firm/Organisation situated in tricity i.e. Chandigarh, Panchkula and Mohali for hiring 20-25 or as per actual requirement, A.C.-Non-A.C. Taxis (i.e. Tata Indica/Desire/Etiosz/Indigo/Tata Sumo/Qualis/Tavera/Innova etc. & Covered body vehicles (i.e. Mohindera Balero/Tata-207, Tata-407) on hire basis for various University related activities particularly for delivery and collection of examination material including Answer-books to/from the centres located in the jurisdiction of Panjab University in the State of Punjab and Chandigarh. Contract will be effective w.e.f. **01.10.2017 to 30.09.2018.**

Tender notification including detail of instructions and terms & conditions can be downloaded from the P.U. website: **www.puchd.ac.in.** The tenders are to be submitted in the prescribed **Proforma-A** (neatly and legibly) along with the undertaking duly signed in a sealed packet marked “Tender for providing Taxis etc on hire basis” on or before **07.09.2017 upto 4.00 p.m.** in the Office of the Assistant Registrar (Conduct), Administrative Block, 3<sup>rd</sup> floor, P.U., Sector-14, Chandigarh.

The sealed tenders with cutting or overwriting in the rates quoted whether in figure of words shall not be accepted. Conditional tenders and those received after due date will not be entertained.

**Sd/-**  
**Controller of Examinations**

**PROFORMA-A****TENDER PERFORMA FOR QUOTING THE RATES FOR SUPPLY OF TAXIS ETC.**

<b>Sr. No.</b>	<b>Description</b>	
1.	Name of the Travel Agency/Taxi Service Provider/Firm/Organisation :	
2.	Registration No :	
3.	Address : a) Head Office: b) Branch Office (If any)	
4.	a) Phone No : b) Fax No. c) e-mail (Address)	
5.	PAN/TAN Number & G.S.T No :	
6.	<b>Rates per k.m. for min 200 k.m. (in case of Tata Indica/Desire/Etioz/Indigo/Tavera/Qualis/Tata Sumo &amp; Covered body vehicles (i.e. Mohindera Balero/Tata 207,Tata-407) and min. 210 k.m. (for Innova only) a day to be charged for different kinds of Vehicles for Punjab State (except Chandigarh) as well as min. 80 k.m. a day and 8 hours duty for Chandigarh to be charged:</b>  <b>Note : (Rates be quoted separately i.e. Pb. &amp; Chd and strictly according to the above said prescribed kilometer range. Rates quoted in format other than above will not be considered).</b>	
	<b>Category-A</b>	
	a) Tata Indica <b>(Non-A.C.)</b>	
	b) Tata Indica <b>(With A.C.)</b>	
	c) MUV Vehicle (Desire/Etioz/Indigo) <b>(Non-A.C.)</b> <b>(With A.C.)</b>	
	d) SUV Vehicle (Tavera/Qualis/Tata Sumo etc.) <b>(Non-A.C.)</b>	
	e) SUV Vehicle (Tavera/Qualis/Tata Sumo etc.) <b>(With A.C.)</b>	
	f) Innova <b>(With A.C.)</b>	
	<b>Category-B : (Covered Body Vehicles)</b>	
	g) Mohindera Balero/Tata 207	
	h) Tata-407	
7.	<b>Other Charges :</b> a) Night Halt charges will be applicable after <b>11 p.m. @ Rs. _____</b> <b>(as per lowest bid to be quoted)</b> b) Toll Tax, Parking Fees, G.S.T, State Entry Tax will be paid extra, on actual basis.	

**Note:- Please attach certified copy of all above said documents.**

**Rates may be quoted for Category-A and Category-B OR separately.**

**Authorized Signatory  
With Stamp**

**TERMS & CONDITIONS**

**The terms and conditions of the tender which shall form the basis of contract/agreement are as under:-**

1. The vehicles are to be hired for various University related activities particularly for delivery and collection of examination material including Answer-books to/from the centres located in the State of Punjab as well as Chandigarh as per direction/vehicle movement schedule duly approved by the Controller of Examinations.
2. Successful Tenderer will have to sign an Agreement Deed on stamp paper worth Rs. 20/- after finalization of Terms & Conditions.
3. Income Tax/TDS as pre existing rates will be deducted at source.
4. Service Tax or GST, if applicable, on actual basis if charged from the service receiver deposited by the Service Provider to Service Tax Department.
5. The Contractor will provide good quality vehicles as well as services during the contract period.
6. The Contractor, if found deficient in providing quality service or fails to comply with any of the condition of the agreement, the Controller of Examinations, P.U. Chandigarh shall have the right to:
  - i) Impose penalty;
  - ii) Cancel the agreement;
  - iii) Hire the taxis from the market and the Contractor shall be bound to make good the loss sustained and incurred to the University in this connection.
7. The Contractor/Tenderer whose tender is accepted shall have to deposit a sum of **Rs. 35,000/-** (Rs. Thirty Five Thousand only) as a **Performance Guarantee** (Refundable after completion of job satisfactorily) in the shape of Bank guarantee of any Nationalized Bank in favour of the Registrar Panjab University, Chandigarh. In case of any deficiency of service, the University can call upon the Bank to encash the guarantee amount.
8. The Controller of Examinations reserves the right to accept or reject the tender without assigning any reason and his decision in all matters concerning the tender shall be final.
9. All disputes shall be settled at Chandigarh.

**Sd/-**

Assistant Registrar (Conduct)  
for Controller of Examinations

Dated: \_\_\_\_\_

**UNDERTAKING**

Certified that I/We have gone through the terms and conditions and these are acceptable to me/us. The details and copy of declaration relating to registration of the Travel Agency/Taxi Service Provider/Firm/Organisation is submitted herewith as required under this tender. The rates are also given in the tender/quotation.

\_\_\_\_\_  
(Signature)

Address\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mobile No.\_\_\_\_\_

Office No.\_\_\_\_\_

E-mail:\_\_\_\_\_

Dated:\_\_\_\_\_