

From

To

The Executive Engineer-I,  
University Construction Office,  
Chandigarh-160014.

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope "QUOTATION DUE ON 23.12.2016 at 3.30 p.m.," along with your other terms and conditions of supply, if any.

**Ch. To:- Rs. 4,95,200/- out of overhead plan/projects.**

Sr. No.	Description of Items	Qty	Unit	Rate
1	Supply of Executive Chair of revolving type (having 360 swivel mechanisms) with 65 cm dia MS leg base. The seat and back is to be made up of 12mm thick hot press plywood upholstered with fabric and moulded polyurethane foam. The maximum height of chair is 1030mm, depth 760mm. The width of base of seat is to be 470mm, length 430mm and thickness of seat is 80mm. The back seat width is to be 420mm, length of back seat is to be 480mm and 80mm thickness minimum height from ground is 440mm. The foam for seat is moulded with 45kg per cum density and hardness upto 20+-2. The armrest of chair is to be made of PP. The armrest height from seat is 170mm and handle out 575mm and handle in 470mm. the chair consist pushback mechanism with 5" incremental back height, infinite lock free float, back angle, spring tension, pneumatic seat height adjustment of 100mm. the pedestal is fabricated from steel inserted injection moulded black PP (polypropylene) hub cap and 5 nos to twin wheel castors. The pedestal is 600mm +-8mm. pitch centre dia. The chair is to be strong enough to bear 150 Kg load.	18 Nos.	Each	@ Rs. ....
2	Supply of High Back Chair of revolving type (having 360 swivel mechanisms) with 65 cm dia MS leg base. The seat and back is to be made up of 12mm thick hot press plywood upholstered with fabric and moulded polyurethane foam. The maximum height of chair is 1240mm, depth 710mm. The width of base of seat is to be 490mm, length 430mm and thickness of seat is 100mm. The back seat width is to be 490mm, length of back seat is to be 720mm and 70mm thickness minimum height from ground is 470mm. The foam for seat is moulded with 45kg per cum density and hardness upto 20+-2. The armrest of chair is to be made of PP. the armrest height from seat is 230mm and handle out 610mm and handle in 490mm. The chair consist pushback mechanism with 5" incremental back height, infinite lock free float, back angle, spring tension, pneumatic seat height adjustment of 100mm. The pedestal is fabricated from steel inserted injection moulded black PP (polypropylene) hub cap and 5 nos to twin wheel castors. The pedestal is 600mm +-8mm. pitch centre dia. The chair is to be strong enough to bear 150 Kg load.	3 Nos.	Each	@ Rs. ....

Conditions: -

1. The validity of rates must be at least one month.
2. The supply be made within 15 days of the receipt of supply order.
3. No payment will be made on the performa invoice. The payment will be made within 30 days through Registrar's office.
4. The firm shall mention their rates of VAT if applicable, otherwise quoted rates will be considered inclusive of VAT. The rate of VAT or any other condition will be mentioned by the firm on its letter head separately.
5. Condition of payment in cash shall not be accepted.
6. F.O.R. P.U., Chandigarh.

Executive Engineer-I,  
P.U., Chandigarh