

**PANJAB UNIVERSITY  
CONSTRUCTION OFFICE  
CHANDIGARH  
E- TENDER NOTICE**

Tender on item rate basis through Electronic-Tendering process are invited on behalf of Panjab University form approved list and eligible contractors/firms of appropriate class of contractors enlistment with Chandigarh Administration, CPWD, CHB, PWD (B&R), M.E.S. Boards, Corporations, HUDA, PUDA, Institutions upto bid submission date for the following work on the prescribed tender form available at website <http://etenders.chd.nic.in/nicgep>

Sr. No	Name of work	Estimated Cost	Earnest Money	Time Limit	Last date for submission of bid online	Date of opening of bid
1.	<b>Construction of AstroTurf Hockey ground in Panjab University Campus Sector-14, Chandigarh.</b>  <b>Ch. To.- Rs. 4.50 core out of Special Grant of Rs. 80.00 Crore from Govt. of India</b>	<b>Rs. 28260000.00</b>	<b>Rs. 5.65 lacs</b>	<b>9 months</b>	<b>11.04.2016 at 05:00 PM</b>	<b>18.04.2016 at 11:00 PM</b>

**Conditions:-**

1. The tender documents shall be uploaded in 2 covers:-
  - i) Cover-1-Shall contain scanned copy of receipt of physical deposited EMD, Affidavit duly attested copy of valid enlistment and other documents as per clause 13 of tender notice.
  - ii) Cover-2- shall contain financial bid
2. Earnest money in the form of demand draft drawn in favour of Registrar, P.U. shall be scanned and uploaded to the E-Tendering website within the period of bid submission.
  - i) The original EMD shall be deposited in the office of Executive Engineer inviting bids within the period of bid submission (The EMD documents shall only be issued from the place in which the office of receiving division office is situated). The EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting Executive Engineer in the NIT. This receipt shall also be uploaded to the e-tendering website by the intending bidder upto the specified bid submission date and time.
  - ii) Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with construction office and other documents scanned and uploaded are found in order.
3. Eligibility Criteria shall be as follows:-  
The firm should have completed three similar nature of works with equal cost of 40% value of the work with one work in Govt. Deptt. OR two similar nature of works with equal cost of 60% value of the work OR one similar nature of work with equal cost of 80% value of the work, during the last seven years ending last day of the month previous to one in which the applications are invited and furnishes the performance certificate for the same shall be eligible for online bid submission of the e-tendering process.
4. The tenderer shall have to furnish an affidavit as under:-
  - a) I/we here by declare that
  - b) I/we have not been black listed, debarred/suspended by any Govt. Semi Govt./Corporation/Private organization during the last seven years.
  - c) I/we have not been penalized for non-performance of contract during the last seven years.
5. Bid document can be downloaded from the website of Chandigarh administration <http://etenders.chd.nic.in/nicgep>
6. The bidders shall have to submit their bids online in electronic format with digital signature. For participation in the e-tendering process the bidders need to register themselves on [etenders.chd.nic.in/nicgep](http://etenders.chd.nic.in/nicgep)
7. The bid shall be uploaded in electronic format on the website [etenders.chd.nic.in/nicgep](http://etenders.chd.nic.in/nicgep) scanned copies of earnest money deposit and affidavit etc. uploaded along with the bid within prescribed time limit.
8. In case the contractor /bidder need any clarification/assistance he can contact the undersigned on any working day during office hours.
9. The successful tender shall deposit the amount equal to 5% of the tendered and accepted value of the work as performance guarantee within three working days from issue of letter of acceptance.
10. Department reserves the right to reject any of all the application /tender without assigning any reason. Overall lowest bid will be criteria for finalization of tender.

11. In case the date of receipt/opening of tender is declared or happens to be public holiday, the tender will be received/opened on the next working day at the stipulated time.
12. The agency has to produce the original documents as and when asked for by E.E. The failure of the agency to furnish the said original documents will entertain summarily rejection of its tender.
13. The submitted bid shall become invalid and rejected if:  
The bidder is found ineligible on account of following:-
  - i) The bidder does not deposit original EMD with construction office of Executive Engineer (The EMD document shall only be issue from the place in which the office of receiving division office is situated).
  - ii) The bidder does not upload all the documents as stipulated in the bid documents including the scanned copy of receipt of physical EMD submitted in the office of Executive Engineer.
  - iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid. The hard copies as submitted physically by the lowest tenderer in the office tender opening authority.
  - iv) The valid affidavit issued after publishing of this tender is not found in order.
  - v) List of documents to be scanned and uploaded within the period of bid submission.
  - vi) Enlistment order of the contractor.
  - vii) Affidavit as per condition no. 4
  - viii) Certificates of valid registration for VAT
  - ix) Certificates of valid registration for Sale Tax
  - x) Certificates of valid registration for Service Tax.
  - xi) Certificates of valid registration of EPF
  - xii) The detail of EMD specified in tender document should be same as submitted online (scanned copies) other wise tender will be rejected summarily.
14. Instruction to bidders regarding e tendering process:-
  - i) Tenders without digital signature will not be accepted by the electronic tendering system. No tender will be accepted in physical form and in case it has been submitted in the physical form it shall be rejected summarily.
  - ii) Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid failing which tender will be rejected summarily.
  - iii) It will be mandatory for all the bidders to upload all the documents.
  - iv) The department will not be responsible for any delay in online submission of the bids due to any reason whatsoever.
  - v) Corrigendum issued if any before the receipt of on line bid will be available on the website. It will be the responsibility of the contractor to make amendments in his bid accordingly.
  - vi) The bidder should submit his valid Email ID in the undertaking for further correspondence regarding the tender.
  - vii) The earnest money deposited same as scanned in the tender failing which the matter will be submitted to higher authority.
  - viii) Material to be arranged by the contractor himself.
15. Agreement shall be drawn with the successful tenderer.
16. Procedure for release of payment:-
  - i) The payment will be released after the deduction of any penalty that may be imposed by the competent authority as per contract agreement.
  - ii) The income tax or any other statutory levy/tax as applicable will be payable by service provider and shall be deducted at source as per law.
17. The site for the work is available.
18. Copies of drawing and other documents pertaining to the work will be available for inspection by the tenderers, if required any, at the office of the **Executive Engineer**.
19. Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders as to the nature of the ground and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender, a tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants electricity access, facilities for workers and all other services required for executive the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and rates at which stores, tools and plant, etc will be issued to him and other factors having a bearing on the execution of the work.
20. The contractor whose tender is accepted will be required to furnish performance guarantee of an amount of 5% of the tendered amount within one month of allotment time limit failing which it will be automatically got deducted from any payment due to contractor. This guarantee shall be in form of cash or govt. securities, or fixed deposit receipts of guarantee bounds of any scheduled bank or state bank of India in accordance with the prescribed format.

21. All tenders, in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.
22. Canvassing whether directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
23. The undersigned reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
24. The contractor shall not be permitted to tender for works in the Division (responsible for award and execution of contracts) in which his near relative is posted in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer/official in the engineering department, P.U. Chandigarh. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of these departments as well as for future works.
25. No employee of engineering department is allowed to work as a contractor for a period of two years after his retirement from P.U. Service, without the previous permission. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Panjab University As aforesaid before submission of the tender or engagement in the contractor's services.
26. The tender for the works shall remain open for acceptance for a period of ninety (90) days from the date of opening of technical bid. If any tenderer withdraw his tender before the said period or issue of letter of acceptance, whichever is earlier or makes any modification in the terms and conditions of the tender which are not acceptable to the departments, then the competent authority shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid and to forfeit the whole of the earnest money if the tenderer fails to submit the performance guarantee in prescribed time after issue of letter of acceptance. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.
27. In the event the tenderer whose tender is accepted and the acceptance letter is issued for submission of performance guarantee, MOU signed with the P.H. and electrical associates not submitted in the prescribed time or does not start the work within 10 days from issuance of acceptance letter for submission of performance guarantee or abandons work before its completion, the P.U. shall without prejudice any other right or remedy be at liberty to forfeit the whole of the earnest money and performance guarantee, as the case may be shall stand forfeited in full and shall be absolutely at the disposal of the P.U. No appeal in this regard will be entertained.
28. This notice inviting tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the accepting authority shall within 30 days (one month) from the stipulated date of start of work sign the contract.
29. The notice inviting tender, all the document, additional conditions, specification and drawings, if any, forming the tenders as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereof.
30. Corrigendum/addendum to this tender if any will be uploaded on the website mentioned above. This may be noted by contractors/prospective bidders.
31. Executive engineer reserve the right to verify the particular furnished by the applicant independently. If any information furnished by the applicant is found incorrect at later stage, the firm/contractor shall be liable to be debarred for future tendering in engineering department.
32. The conditional tenders or tenders without Earnest Money will be rejected without assigning any reason.
33. If any agency does not start the work or does not perform the assigned work properly and / or in time, its earnest money shall be forfeited. Such agencies shall be debarred for a period of three years. Such action shall be decided by Executive Engineer, P.U. Chandigarh.
34. The recovery of water charges shall be made as per Chandigarh administration local govt. deptt. notification no. 6/195-FLL(8)-2011/4088 dated 24.05.2011 received through superintending, Engineer, Construction Circle-II, Chandigarh Endst no. Al/2011/9365-68 dated 09.06.2011.
35. For any technical issue related to electronic tendering portal, bidders may contact IT cell, DIT, Additional Deluxe Building 5<sup>th</sup> floor, sector 9 Chandigarh or email at [etender@chd.nic.in](mailto:etender@chd.nic.in), phone no. 0172-2740641, 0172-2740003

Executive Engineer-I,  
P.U., Chandigarh.

**Sample of receipt for EMD**

Receipt of deposition of original EMD (Receipt no..... /date .....) )

Name of work .....  
.....  
.....

NIT no .....

Estimated Cost .....

Amount of Earnest Money Deposit .....

Last date of submission of bid .....

Receipt of EMD (Contractor copy)

Name of work .....  
.....

Name of the contractor .....

Form of EMD .....

Amount of Earnest Money Deposit .....

Date of submission of EMD .....

Signature, name and designation of  
EMD receiving officer (EE/AE(P)/AE/AAO)  
along with office stamp  
(\*\*To be filled by EMD receiving EE)

Receipt of EMD (Office copy)

Name of work .....  
.....

Name of the contractor .....

Form of EMD .....

Amount of Earnest Money Deposit .....

Date of submission of EMD .....

Signature, name and designation of  
EMD receiving officer (EE/AE(P)/AE/AAO)  
along with office stamp  
(\*\*To be filled by EMD receiving EE)