

PANJAB UNIVERSITY CONSTRUCTION OFFICE
HORTICULTURE DIVISION

NOTICE INVITING TENDERS

Sealed tenders on item/percentage rate basis are invited from the contractors on the approved list of P.W.D. building and roads branch/ Central P.W.D. for the following works.

S. No.	Name of work	Estimated Cost	Earnest money	Time limit
		Rs. 3,95,700/-	8000/-	one year (i.e. 01.04.2015 to 31.03.2016)

1. Maintenance of lawns and hedges and all other plants within the boundary walls of 22 Nos. type-I and 9 Nos. F-type houses and also the road berms in front of these houses in Panjab University Campus, Sector-25, Chandigarh (for 2015-16).

Approx. Area with in the houses..... 16500 sqm

Approx. Area of the berms..... 5000 sqm

CONDITIONS:

1. The detailed Notice Inviting Tender can be seen in the office of the undersigned at any time during working hours.
2. The applications for the issue of tender form will be accepted up to 19.03.2015 till 12:00 noon and the tender form will be issued up to 19.03.2015 till 4pm.
3. The tender must reach by **Registered Post or Speed Post before 27.03.2015 at 3.30 p.m.** on the following address:
Divisional Engineer, Horticulture Division, Construction Office, Panjab University, Chandigarh-160014.
4. The tenders will be opened in the meeting of JPC in presence of tenderers or their representatives who may like to be present at that time.
5. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed Post or lost in transit of the tender form. No tender will be entertained by hand/courier/ Ordinary post.
6. The Contractor shall be responsible for mowing and weeding of lawns as and when required, cutting of hedges and maintenance of beds and maintenance of road berms in front side of houses regularly throughout the year.
7. Irrigation to the lawns and hedges etc. shall be taken care of by the contractor as and when required with the water hose available with the residents of the houses.
8. No water charges shall be deducted from the bills of Contractor.
9. All kinds of tools and plants and other hand tools like lawn mover, hedge shearer, hand hoe, spade etc. shall be provided by the contractor to his workers at his own cost in sufficient quantity.
10. Work can be carried on six days of the week between 8.00A.M. to 6.00P.M.
11. Contractor shall be responsible for any kind of theft or any other loss which is caused by workers.

12. All kind of inputs including plant material required to be planted in any of the house shall be provided by the university free of cost and the same shall be maintained by the contractor.
13. The contractor shall not remove any tree or any part of it from any house or from the road side without the approval of the Divisional Engineer (Hort.). The contractor can be prosecuted or challaned for such acts under rules and regulations.
14. Any tree\shrub and part of it removed with approval of the Divisional Engineer (Hort.). from any place within the Panjab University campus shall be the property of the university
15. All kinds of waste material regulated out of cutting grass\hedges etc. shall be disposed off by the contractor to the nearby garbage collection point.
16. Contractors bound to supply the list of maximum number of contract labour employed to be engaged on any day through each contract.
17. Rates should be quoted both in words and figures in tender.
18. Conditional and unsigned tender will not be accepted.
19. 2% earnest money of the total estimated cost will be deposited by the firm in the shape of Bank Draft in favour of **Registrar, Panjab University, Chandigarh** payable at Chandigarh alongwith its tender. Earnest money in the shape of CDR would not be accepted. Any bid not accompanied by required EMD will lead to rejection.
20. Tender forms, specifications, terms and conditions can be obtained from this office on payment of Rs. 100/- in the shape of Bank Draft in favour of “Registrar, Panjab University, Chandigarh” payable at Chandigarh.
21. The tender/bid shall not contain corrections, erasers and overwriting.
22. Matters and disputes arising out of agreement between The Registrar, Panjab University, Chandigarh and the qualified tenderer shall be subject to the jurisdiction of the courts located at Chandigarh.
23. The contractor should mention name of work and due date on the Envelope.
24. The undersigned reserves right to accept or reject any tender without assigning any reason.

Divisional Engineer (Hort.)
Panjab University
Chandigarh