

P.U. CONSTRUCTION OFFICE, CHANDIGARH
(Electrical-Wing)

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope “**QUOTATION DUE ON 09.01.2015 at 3.30 p.m.,**” along with your other terms and conditions of supply, if any.

Subject: - Supply of Material required for routine electrical maintenance in Panjab University Campus, Sector 14 & 25 Chandigarh.

Ch. To: - A.R. & M.I. (2014-2015).

Sr. No.	Description of Material	Qty.
1	Piano Type Switch 6 Amp one way make: Anchor, SSK, Gold Medal.	1000 Nos.
2	Piano Type Switch 6 Amp two way make: Anchor, SSK, Gold Medal.	200 Nos.
3	Piano Type Switch 16 Amp one way make: Anchor, SSK, Gold Medal.	250 Nos.
4	Piano Type Socket 16 Amp one way make: Anchor, SSK, Gold Medal.	250 Nos.
5	Tumbler Switch 6 Amp two way make: Anchor, SSK, Gold Medal.	100 Nos.
6	CFL white colour 5 watt make: Phillips, Wipro screw type	30 Nos.
7	CFL white colour 9 watt make: Phillips, Wipro Holder type	30 Nos.
8	CFL white colour 18 watt make: Phillips, Wipro Holder type	30 Nos.
9	CFL white colour 23 watt make: Phillips, Wipro Holder type	30 Nos.
10	GLS Lamp 100 watts make: Phillips, Wipro Holder type	50 Nos.

Conditions:

1. Delivery of material immediate at site.
2. The firm should mention the rate of VAT if applicable.
3. Condition of payment in cash shall not be accepted
4. In case the cost of material involved is more than Rs. 16,000 the validity of rates must be given for at least one month, otherwise it should be 15 days.
5. The supply is also commenced/ made within 7 days of the receipt of supply order.
6. No payment will be made on the Performa invoice. The payment will be made after two

- weeks through Registrar's Office.
7. The quotations will be received in the office of **Er. Kulwant Singh S.D.E. (Elect.)** through Registered/Speed Post.
 8. Panjab University does not take any responsibility for any postal delay in delivery by Post or lost in transit of the quotation form. No quotation will be entertained by hand.
 9. Name of Work, reference nos. and due date should be mentioned on the Envelope.
 10. The undersigned has right to reject any or all the quotations, without assigning any reasons.

**S.D.E. (Electrical),
P.U., Chandigarh.**