

DIRECTORATE OF SPORTS
PANJAB UNIVERSITY CHANDIGARH

TENDER DOCUMENT No : 4929/DS Dated : 21.08.2013

FOR

SPORTS UNIFORM (CAMPUS SPORTS)

Date of issue of tender: Date: 21.8.2013

Date of Submission: Date: 5.9.2013 at 3.00 p.m.

Date and Time of Opening Tender: 5.9.2013 at 3.30 p.m.

Date of Display: 6.9.2013 at 10.00 a.m.

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Chapter I

DIRECTORATE OF SPORTS (CAMPUS SPORTS) PANJAB UNIVERSITY CHANDIGARH

TENDER NOTICE FOR SPORTS UNIFORM

Sealed tenders are invited for the supply of Sports Uniform which will be received in the office of Directorate of Sports, PU, Chandigarh till 5.9.2013 by 3 .00 p.m. and same will be opened on the same day on 5.9.2013 at 3.30 p.m.in the presence of the tenderers or their representative who are to be present for General Information, conditions, guidance and reference. The Tender Document can be viewed and down loaded from the PU web site www.pu.chd.ac.in.

University Director of Phy.Edu.,
Panjab University, Chandigarh

Chapter 2

DIRECTORATE OF SPORTS (CAMPUS SPORTS) PANJAB UNIVERSITY, CHANDIGARH

EXPRESSION OF INTEREST FOR SPORTS UNIFORM

CHECK LIST

1.	Name of the firm/Organisation & Address and Telephone/Mobile/Fax no.(Attach Letter Head of the Firm)	_____ _____ _____ _____
2.	Whether Registration Certificate regarding Manufacturing/Distributors/Supplying of Sports Uniform issued by the competent authority has been attached?	Yes/ No
3.	Whether Not Black Listed or Debarred affidavit has been attached?	Yes/ No
4.	Whether copy of Sales Tax/VAT Registration Certificate attached?	Yes/ No
5.	Income tax clearance certificate/Income tax return of last year attached.	Yes/ No
6.	Attested photocopy of PAN Card, VAT No. & CST.	Yes/ No
7.	Whether E M D amounting to Rs.20000/- only attached?.	Yes/ No

Place _____

Signature of Tenderer _____

Dated _____

Full name of the tenderer _____

Address: _____

Chapter 3

DIRECTORATE OF SPORTS(CAMPUS SPORTS) PANJAB UNIVERSITY CHANDIGARH

EXPRESSION OF INTEREST FOR SPORTS UNIFORM

INSTRUCTIONS/TERMS & CONDITIONS FOR THE TENDERER

1. Only manufacturers/distributors/suppliers of General Sports Uniforms are eligible to participate in the tender.
2. Documents once submitted will be considered as final. Any deficiency in the documents shall render the tender liable for rejection.
3. An affidavit as per specimen enclosed as **"Annexure-A"** should accompany the tender. The tenderer who has been Black Listed or Debarred his/her tenders/supply order have ever been cancelled or any legal proceedings have ever been initiated/pending or any penalty has ever been levied on account of delay or non completion of supply order by any State/UT/Central Govt., his/her tender will be rightly rejected.
4. Technical Bid Performa for evaluation of technical performance of the Tenderer is at **"Annexure-B"**.
5. For general information; guidance and reference, the Bid document can also be viewed and downloaded from the PU website www.puchd.ac.in.
6. **The Hard copy/Physical documents of Tender should be submitted as Under:-**
 - (i) First Envelop superscribed titled as "Pre-qualification bid" should contain EMD & Non-Black-Listing affidavit i.e. **"Annexure-A"**.
 - (ii) Second envelop superscribed as **"TECHNICAL BID"** should contain the Documentary proof as per clause No.9
 - (iii) Third envelop superscribed as **"Financial Bid"** only.

These two Envelops should be sealed and put in an outer envelop to be superscribed as

"EXPRESSION OF INTEREST FOR SPORTS UNIFORMS" due on 5.9.2013 at 3.00 p.m. Unsealed envelop will not be entertained and rejected out rightly. Infringement of this condition or any conditional expression of interest shall render the tender liable for rejection without assigning any reason.

7. Tender will be opened in two parts/stages. Firstly, Pre-qualification bid will be opened. If documents therein are as per the terms and conditions of Tender document, then only Technical Bids will be opened. Financial Bids of only those bidders will be opened online who will qualify in the pre-qualification bid and technical bids. Thereafter the display of the samples will be inspected by the purchase/technical committee and the financial bid will be opened only for the firm who qualify the above said criteria and whose sample is approved by the purchase/technical committee. Any discrepancy in the documents will lead to rejection of the tender.

8. EARNEST MONEY DEPOSIT (EMD): EXPRESSION OF INTEREST SHOULD BE ACCOMPANIED WITH EARNEST MONEY OF Rs.20000/- only (Rupees Twenty Thousand only) TO BE PAID IN THE SHAPE OF BANK DRAFT, DEMAND DRAFT, FDR, DEPOSIT-AT-CALL RECEIPT from any scheduled Bank in favour of "THE REGISTRAR, PU, CHANDIGARH" which shall be valid for One year.

The EMD of unsuccessful tenderers will be refunded immediately after finalization of the tender. No interest will be payable on EMD. The EMD will be forfeited, if the tenderer withdraws his/her Expression of Interest after submission of the Tender. No Expression of Interest without EMD shall be considered.

9. **TECHNICAL BID:** The tendering Companies/Firms/Agencies are required to submit self attested photocopies of the following documents, failing which their bids, may summarily/out-rightly rejected and will not be considered any further:-

1.	Name of the firm/Organisation & Address and Telephone/Mobile/Fax no.(Attach Letter Head of the Firm)	_____
2.	Whether Registration Certificate regarding Manufacturing/Distributors/Supplying of Sports Uniform issued by the competent authority has been attached?	Yes/ No
3.	Whether Not Black List affidavit has been attached?	Yes/ No
4.	Whether copy of Sales Tax/VAT Registration Certificate attached?	Yes/ No
5.	Income tax clearance certificate/Income tax return of last year attached.	Yes/ No
6.	Attested photocopy of PAN Card, VAT No. & CST.	Yes/ No
7.	Whether E M D amounting to Rs.20000/- only attached?.	Yes/ No

10. Display: The display of sports uniforms will be held on **7.9.2013 at 10.00 p.m.** in the Gymnasium Building as intimated by the Directorate of Sports, PU, Chandigarh. Only those firms will be invited who qualify in the Pre-qualification bid/technical bid. The sports dealers are advised to bring two samples of each item at the time of display. If the purchase committee/Technical Experts approves the sample, One sample will be kept by the Directorate of Sports, PU, Chandigarh and One sample will be given to the dealer after getting the signatures of the Purchase Committee/Technical Experts so that the material supplied will be the same otherwise the whole lot/item can be rejected. The purchase committee/Technical Experts have every right to reject or approve the material/sports uniform. The rates of approved samples will be finalized by the technical/purchase committee as in the financial bid.

11. The Financial Bid of only those bidders will be opened who qualify in the technical bid as well as whose samples are passed by the Purchase Committee/Technical Experts.

12. There should be no price tag on the samples otherwise samples will be rejected straight a way.

13. The competent authority reserves the right to accept or reject any sample/tender without assigning any reason.

14. The competent authority reserves the right to get tested the samples supplied by the tenderer. In case of any discrepancies, the penalty will be imposed as per terms & conditions of the tender document and the earnest money/security deposit will be forfeited and the supply order will be cancelled.
15. The rates quoted should be F.O.R destination within the Territorial limits of Panjab University, Chandigarh including packing, forwarding, postage, taxes/VAT, levies, Octroi, Insurance, Cartridge, Transportation, loading, unloading, freight etc. minimum Six months warranty. Rates quoted shall remain valid for **31-3-2014** from the date of submission of the Tender.
16. The acceptance of tender will have binding effect on the tenderer and he/she has to supply the tendered items/ordered items within the period stipulated in purchase order. Subletting of contracts shall not be allowed under any circumstances.
17. The award of work order, when issued to the successful bidder, constitutes the contract with collateral support from terms & conditions of the tender invitation notices as well as formal agreement on non-judicial stamp paper, all of which finally form the contractual obligations to be adhered to/performed by the bidder and the non performance of any of such obligations make the bidder liable for consequential effects i.e. black listing etc.
18. The financial bid shall not contain corrections, erasures or over writing unless attested by the tenderer with seal.
19. The successful bidder shall have to execute an agreement with the Directorate of Sports, PU, Chandigarh on a non-judicial stamp paper of Rs.100/- (Rupees One Hundred only) and supply the material as per the requirement of the Directorate from time to time and in case they failed to do so, Directorate shall be at liberty to forfeit the security deposit, cancel the supply order and get the supplier black listed as per the policy of the Panjab University, Chandigarh.
20. **Security Deposit:** The successful tenderer will have to deposit security/bank guarantee @ 10% of the total supply order value within 7 days of issuance of letter of intent by the undersigned and the security deposited in connection with any other similar tender will not be considered against the tender. Thereafter, the purchase/supply order will be issued. If successful tenderer fails to submit requisite security deposit within prescribed 7 days, Earnest Money will be forfeited and Directorate shall execute the order on their risk & cost.
21. **Inspection of Material:** The purchase committee/technical experts of the Directorate will inspect/match the goods supplied by the tenderer in response to the purchase order and display. The University Director of Phy.Edu., PU, Chandigarh reserves the rights to reject the sports uniforms/items if same are not matched with the sample which are already approved by the purchase committee/technical experts at the time of display.
22. **Supply of ordered material & payment:** The successful tenderers should supply the material as per the time schedule fixed by the Directorate from the date of placing the supply orders and in the event of finding the goods in order by the Purchase Committee/technical experts after inspection, the payment will be released accordingly. The competent authority reserves the right to increase or decrease the quantity of the supply order.
23. The timely delivery/dispatch as stipulated in the supply order has to be strictly adhered to by the tenderer and in case of any request for extension of time made by the said tenderer in

writing, the same be considered by the competent authority subject to the payment of penalty as provided in the terms & conditions of the tender.

24. **PENALTY:** The competent authority reserves the right to impose penalties in the following exigencies:-

In case tenderer fails to complete the supply within time period, then penalty @ 0.5% per week and not more than 10% of the total value of the supply order on the value of delay portion of supply will be levied. However, competent authority may relax the penalty clause if it found the genuine reason for the delay.

25. In case, there is any variation in the specifications/samples approved vis-à-vis the supply received, then that portion of supply will be rejected and the tenderer shall be liable to supply the goods as per specification within a period of Three days along with the penalty as imposed by the competent authority.

26. In case of defected supply, the supplier will be informed to lift the said supply within 5 days from the date of issuance of said letter by the competent authority at his own cost. In the event of non lifting of said defective goods within the specified period by the tenderer, the competent authority will not be responsible in any manner for the loss or damage if any, caused to the said goods. The competent authority also reserves a right to impose any penalty as deemed fit in case the said goods are not lifted after the expiry of specified period.

27. **FORCE MAJEURE:** If the performance in whole/part by the party is prevented/delayed by any one or more of the force majeure events including but not limited to war, hostilities, civic commotion, acts of public enemy, sabotage, fire, floods and other natural causes, explosion, epidemics or non-availability of government controlled raw material under order/instruction of Central/State Govt. regulations, strikes, lockouts, agitations, embargo, act of civic or liminary authorities, the party shall not made liable for the loss of damage due to delay or failure to perform during the currency of force majeure event provided that the happening is notified in writing (with documentary proof) within 7 days from the date of occurrence. The work shall be resumed as soon as practicable after the force majeure event ceases to exist.

28. The Expression of Interest/Tender should be submitted before 5.9.2013 by 3.00 p.m. and the same will be opened by the Departmental Technical/Purchase Committee in the **office of Directorate of Sports, Panjab University, Chandigarh** in the presence of the tenderer or his/her authorized representative. In the event of the date of receipt or opening of Tender being declare a holiday, **the due date of receipt/opening of the Tender will be the next working day at the same hours. The date for submission of samples will be informed to the firm who will qualify technically at the time of opening technical bid.**

29. The expression of interest/Tender is non-transferable.

30. The rates will be accepted on the distinction understanding that these are not charged higher than those charged from the DGS&D rates and other State Govt. Departments as on date in the UT, Chandigarh. No price revision will be accepted by the competent authority during the currency of the Purchase Order.

31. **BLACK LISTING OF THE TENDERER:** Tenderer participating in the tender and short listed after due processing of tender can be black listed, as per the Finance Department, Chandigarh Administration Notification No.1927-F&PO(3)-2009/1170 dated 27th February, 2009 for non fulfilling the requisite requirements of the tender documents/supply order or for concealing any information or for furnishing any false documents/statements in the tender.
32. **ARBITRATION:** In the event of any dispute or difference the same shall be referred to the sole arbitrator i.e. University Director of Phy.Edu.-cum-Secretary, PUSC, Chandigarh whose decision shall be final and binding on the parties thereto. The Arbitration & Conciliation Act, 1966, deemed to have come into force on 25.1.1996 shall apply to the said arbitration proceedings. The Expression "The University Director of Phy.Edu., PU, Chandigarh" shall include an acting/officiating University Director of Phy.Edu., PU, Chandigarh.

University Director of Phy.Edu.
PU, Chandigarh

It is certified that I have gone through all the terms & conditions of the Expression of Interest/Tender and I further undertake to abide by all terms & conditions to be announced/mentioned at the time of opening of Expression/Tender or at the time of placing of supply order.

Date: _____

Time: _____

Signatures of the Tenderer with seal

ANNEXURE-“A”

(To be furnished on non-judicial stamp paper duly attested by the 1st Class Magistrate).

AFFIDAVIT

I/We M/S _____ are registered as Manufacturer/Distributor/Supplier of _____ as per Sales Tax Registration Certificate No. _____ issue by _____ having registered office at _____ and manufacturing/supply base at _____ do hereby declare and solemnly affirm that I/We have not been Black Listed nor mine/our Tenders or Supply Orders have ever been cancelled by any State/UT/Central Govt. or any partner or shareholder either directly or indirectly connected with or has any subsisting interest in the business of my/our firm nor any legal proceedings have ever been initiated/pending or any penalty has ever been levied due to delay of non-completion of supply order by any State/UT/Central Govt. or by any authority.

Place _____

DEPONENT

Dated _____

Verification

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Place _____

DEPONENT

Dated _____

Chapter 4

SPECIFICATIONS AND ALLIED TECHNICAL DETAILS **OF SPORTS KIT FOR DIRECTORATE OF SPORTS(CAMPUS SPORTS)**

SR. No.	Description of Items	No. of Qty.	Specification
1	T-Shirt Sky Blue	120	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
2	Swimming Cap	14	Shiv Naresh, Nike, Adidas, Sportssun TK Sports
3	Shorts	120	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
4	Socks (Full Size With Blue Dhari)	400	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
5	Track Suit	150	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
6	Cricket Pant	32	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
7	Wrestling Shoes	10 pairs	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
8	Boxing Shoes	10 pair	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
9	Gymnastic Costume Boys	6	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
10	Hockey (W) Kit	18 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
11	Hockey (M) Kit	18 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
12	Cricket Cap	32	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
13	Towel	24	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
14	Football Kit(M)	36	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
15	Basketball Kit (W)	12 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
16	Stockings	50	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
17	Baseball Kit (M)	24 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
18	Judo Costume	12 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
19	Handball Kit (M)	16 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
20	Handball Kit (W)	16 set	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports

21	Tennis Shorts	10	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
22	Table Tennis Shorts	10	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
23	Badminton Shorts	10	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
24	Knee Cap	24 pair	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
25	Anklets	24 pairs	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports
26	Track Suit Lower	15 nos.	Shiv Naresh, Nike, Adidas, Sportssun, TK Sports

University Director pf Phy. Edu.

Chapter 5

FINANCIAL BID

PRICE SCHEDULE

List of Sports Kit of Directorate of Sports(Campus Section), PU, Chandigarh

PERFORMA FOR FINANCIAL BID (TO BE UTILIZED BY THE BIDDER FOR QUOTING THEIR RATES)

<u>Sr. No.</u>	<u>Kit's Detail</u>	<u>Quantity Required</u>	<u>Rate/Price (To be quoted by Bidder)</u>		
			Basic Price (Per Unit)	VAT %age & Amt.	Gross Price (Per Unit)
1	T-Shirt Sky Blue	120			
2	Swimming Cap	14			
3	Shorts	120			
4	Socks (Full Size With Blue Dhari)	400			
5	Track Suit	150			
6	Cricket Pant	32			
7	Wrestling Shoes	10 pairs			
8	Boxing Shoes	10 pair			
9	Gymnastic Costume Boys	6			
10	Hockey (W) Kit	18 set			
11	Hockey (M) Kit	18 set			
12	Cricket Cap	32			
13	Towel	24			p
14	Football Kit(M)	36			
15	Basketball Kit (W)	12 set			
16	Stockings	50			
17	Baseball Kit (M)	24 set			
18	Judo Costume	12 set			
19	Handball Kit (M)	16 set			
20	Handball Kit (W)	16 set			
21	Tennis Shorts	10			
22	Table Tennis Shorts	10			
23	Badminton Shorts	10			
24	Knee Cap	24 pair			
25	Anklets	24 pairs			
26	Track Suit Lower	15 nos.			

Note:- Rates quoted should be F.O.R. P.U.

Signature with Seal of the Firm

