

**From**

**To**

The Executive Engineer-I,  
University Construction Office,  
Chandigarh-160014.

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope “**QUOTATION DUE ON 13.09.2018 at 3.30 p.m.**” along with your other terms and conditions of supply, if any.

**Ch. To:- AR & MI**

Sr. No.	Description of Items	Quantity	Unit	Rate
1.	Supply of M.S. sections are required for M.S. railing :			
a.	M.S. angle (50mm x 50mm x 5mm)	172.00	kg	@ Rs. ....
b.	M.S. round bar of 20mm dia	190.00	kg	@ Rs. ....
c.	M.S. flat (30mm x 5mm)	41.00	kg	@ Rs. ....

**Conditions: -**

1. The validity of rates must be at least two months.
2. The supply be made within 15 days of the receipt of supply order.
3. No payment will be made on the performa invoice. The payment will be made within 30 days through Registrar's office.
4. GST Number is mandatory. The firm shall mention their rates of GST if applicable; otherwise quoted rates will be considered inclusive of GST. The rate of GST or any other condition will be mentioned by the firm on its letter head separately.
5. Firm shall submit the copy of GST number.
6. Condition of payment in cash shall not be accepted.
7. F.O.R. P.U., Chandigarh (including loading and unloading).
8. Installation will be free of cost of above said items.

Executive Engineer-I,  
P.U., Chandigarh