

PANJAB UNIVERSITY, CHANDIGARH
HORTICULTURE DIVISION

From

Divisional Engineer (Hort.)
Panjab University
Chandigarh

NIQ

No. _____

Dated _____

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope **Quotation due on 20.04.2018 at 3.30 pm** along with your other terms and conditions of supply, if any:

Sr. No	Item	Size	Qty. (in nos.)
1.	Truck Tyre with tube	7.50-16	6
2.	Tractor Tyre with Tube (Front Tyre) Make : CEAT/APOLLO/MRF	6.00-16	4

Note:-

1. The quotation must reach by **Registered Post or Speed Post before 20.04.2018 at 3.30 p.m.** on the following address:
Divisional Engineer (H), Construction Office, Panjab University, Sector-14, Chandigarh-160014
2. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed Post or lost in transit of the quotation. No quotation will be entertained by hand/courier/ Ordinary post.
3. Rates should be quoted both in words and figures in quotation.
4. GST Number is mandatory. The firm shall mention their rates of GST if applicable; otherwise quoted rates will be considered inclusive of GST.
5. Conditional and unsigned quotation will not be accepted.
6. The supply be commenced/made within 30days of the issue of supply order.
7. **Only original producers/companies or their authorized dealer/distributors having local service support for any emergency can submit the quotation.**
8. The qualified bidder should get the material inspected from the undersigned before supplying.
9. **All quoted rates should be FOR Panjab University and firm should quote the rate of all taxes.**
10. No payment will be made on the Performa invoice.
11. The quotation shall not contain corrections, erasers and overwriting.
12. Please mention Name of work and due date on the Envelope.
13. The undersigned reserves right to accept or reject any quotation without assigning any reason.

Divisional Engineer (Hort.)
Panjab University
Chandigarh