

PANJAB UNIVERSITY CONSTRUCTION OFFICE
HORTICULTURE DIVISION

NOTICE INVITING TENDERS

Sealed tenders on item rate basis are invited from the Contractors on the approved list of P.W.D. Building and Roads Branch/Central P.W.D. M.E.S. Boards, Corporation, HUDA, PUDA Institutions, C.H.B. for the following work.

Sr. No.	Name of work	Estimated Cost	Time Limit	Cost of Form
1.	Landscaping of backside area of UIAMS in Panjab University, South Campus, Sector-25, Chd. Ch. To:- Estate Fund Sub Head :- Repair & Maintenance of shopping area, common areas, residential area etc.	Rs. 94,350/-	30 days	Nil

Conditions:-

1. The applications for the issue of tender form will be accepted up to **24.01.2018 till 12:00 noon** and the tender form will be issued up to **24.01.2018 till 4:00 p.m.**
2. The tender must reach by **Registered Post or Speed Post before 01.02.2018 at 3.30 p.m.** on the following address:
Divisional Engineer (H), Construction Office, Panjab University, Sector-14, Chandigarh-160014.
3. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed Post or lost in transit of the tender form. No tender will be entertained by hand/courier/ Ordinary post.
4. The work is estimated cost **Rs. 94,350/-** This estimate, however, is given merely as a rough guide.
5. Contractors shall have to fulfill the criteria of satisfactory completion of Civil /Horticulture works as given below:-
Eligibility criteria of having satisfactorily completed similar works during the last seven years ending last day of previous month in which the tender is invited. The works completed upto previous day of last day of submission of tenders shall also be considered.
Three similar works each of value not less than **40%** or two similar works each of value not less than **60%** or one similar work of value not less than **80%**.
Similar works means: Horticulture/Civil Works
The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per Annum calculated from Date of completion to last date of Receipt of tenders.
6. The tenderer shall have to furnish an affidavit as under:-
 - a) I/we hereby declare that
 - b) I/we have not been black listed, debarred/suspended by any Govt./Semi Govt. Corporation/Private organization during the last seven years.
7. In case the contractor /bidder need any clarification/assistance he can contact the undersigned on any working day during office hours.
8. Department reserves the right to reject any or all the application /tender without assigning any reason. Overall lowest bid will be criteria for finalization of tender.
9. In case the date of issuance of tender/receiving of application/opening of tender is declared or happens to be public holiday, the tender will be opened on the next working day at the stipulated time.
10. The agency has to produce the original documents as and when asked for by D.E (Hort.) the failure of the agency to furnish the said original documents will entertain summarily rejection of its tender.
11. The submitted bid shall become invalid and rejected if:
The bidder is found ineligible on account of following:-
 - i) The bidder does not attach all the documents as stipulated in the bid documents.
 - ii) Enlistment order of the contractor.
 - iii) Affidavit as per condition no. 6
 - iv) Certificates of valid registration for VAT/GST
 - v) Certificates of valid registration for Service Tax/GST
12. Material to be arranged by the contractor himself.
13. Agreement shall be drawn with the successful tenderer.

14. Procedure for release of payment:-
 - i) The payment will be released after the deduction of any penalty that may be imposed by the competent authority as per contract agreement.
 - ii) The income tax or any other statutory levy/tax as applicable will be payable by service provider and shall be deducted at source as per law.
15. The site for the work is available.
16. The description of the work is as above.
17. Copies of drawing and other documents pertaining to the work will be available for inspection by the tenderers, if required any, at the office of the **Divisional Engineer (Hort.), Panjab University, Chandigarh during office hours on any working day.**
18. Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders as to the nature of the ground and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender, a tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and rates at which stores, tools and plant, etc will be issued to him and other factors having a bearing on the execution of the work.
19. All tenders, in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.
20. Canvassing whether directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
21. The competent authority reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
22. The contractor shall not be permitted to tender for works in the circle (responsible for award an execution of contracts) in which his near relative is posted in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer/official in the Engineering Department, P.U. Chandigarh. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this departments as well as for future works.
23. No employee of engineering department is allowed to work as a contractor for a period of two years after his retirement from P.U. Service, without the previous permission. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Panjab University as aforesaid before submission of the tender or engagement in the contractor's services.
24. The material required to execute the work shall be got approved from Engineer-in-charge by the agency or his representative before executing any work.
25. The contractor will ensure that sufficient employee deployed by him are made available all the times and medically fit and free from communicable diseases. The antecedents of the persons to be provided by the contractor will be got verified from the appropriate authority by the contractor at his own level and a certificate to the effect will be given to this office.
26. The contractors has to strictly follow the Labour Laws such as fair wage clause, minimum wages Act, HOER Act and ensure that the minimum wages as applicable are paid to his staff from time to time.
27. The agency has to ensure that no child labour shall be enrolled / employed for carrying out the above work.
28. Divisional Engineer (H) reserves the right to verify the particular furnished by the applicant independently. If any information furnished by the applicant is found incorrect at later stage, the firm/contractor shall be liable to be debarred for future tendering in engineering department.
29. Department reserves the right to reject any or all the application/tenders without assigning any reason. Overall lowest bid will be criteria for finalization of tender.
30. The recovery of water charges shall be made as per Chandigarh administration local govt. deptt. notification no. 6/195-FLL(8)-2011/4088 dated 24.05.2011 received through Superintending Engineer, Construction Circle-II, Chandigarh Endst no. AI/2011/9365-68 dated 09.06.2011.

Divisional Engineer (H)
P.U. Construction Office

