From To

The Executive Engineer-I, University Construction Office, Chandigarh-160014.

No. Works/	Dated

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope "QUOTATION DUE ON 09.12.2015 at 3.30 p.m," along with your other terms and conditions of supply, if any.

- 1. In case the cost of material involved is more than Rs. 16,000 the validity of rates must be given for at least one month, otherwise it should be 15 days.
- 2. The supply be commenced/made within 10 days of the receipt of supply order.
- 3. No payment will be made on the Performa invoice. The payment will be made after ten days through Registrar's Office.

## Ch. To:- A.R. & M.I.

Sr.	Description of Items	Quantity	Rate
No.			
1.	Aluminium Aldrop. ISI marked.		
a	Size 8"	60 Nos.	@ Rs
2.	Aluminium Tower Bolts of 10mm dia rod. ISI		
	marked.		
a	Size 8"	60 Nos.	@ Rs
b	Size 6"	60 Nos.	@ Rs
c	Size 4"	60 Nos.	@ Rs
3.	Machine Screw. ISI marked.		
a	Size ¾"	6 Pkt.	@ Rs
4.	Aluminium Handle. ISI marked.		
a	Size 6"	48 Nos.	@ Rs
5.	Aluminium Hinges. ISI marked	·	
a	Size 4"	48 Nos.	@ Rs

## Conditions: -

- 1. The firm should mention the rate of sales tax if applicable.
- 2. Condition of payment in cash shall not be accepted.
- 3. F.O.R. P.U. Store, Chandigarh.

Executive Engineer – I, P.U., Chandigarh