

From

To

**The Executive Engineer-I,
University Construction Office,
Chandigarh-160014.**

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope “**QUOTATION DUE ON 20.10.2015 at 3.30 p.m.**,” along with your other terms and conditions of supply, if any.

1. In case the cost of material involved is more than Rs. 16,000 the validity of rates must be given for at least one month, otherwise it should be 15 days.
2. The supply be commenced/made within 10 days of the receipt of supply order.
3. No payment will be made on the Performa invoice. The payment will be made after ten days through Registrar’s Office.

Ch. To:- A.R. & M.I.

Sr. No.	Description of Items	Quantity	Rate
1.	Indian Orissa Pan Water-Closets of size 580x440mm (Catalog No. 20042) China Ware of Cera/ Hindware make white shade.	50 Nos.	@ Rs.
2.	European type Water-Closets ‘P’ trap of size 390x425x780mm (catalog No. 20011) China Ware of Cera/ Hindware make white shade.	30 Nos.	@ Rs.
3.	P.V.C. pipes of 4 kg./Sqcm pressure of Diplast/ Supreme or any ISI marked 1 st quality of standard length.		
	50mm i.d.	96 Rmt	@ Rs.
	75mm i.d.	96 Rmt	@ Rs.
	100 i.d.	96 Rmt	@ Rs.

Conditions: -

1. The firm should mention the rate of sales tax if applicable.
2. Condition of payment in cash shall not be accepted.
3. F.O.R. P.U. Store, Chandigarh.

Executive Engineer – I,
P.U., Chandigarh