

From

To

**The Executive Engineer-I,
University Construction Office,
Chandigarh-160014.**

No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope “**QUOTATION DUE ON 12.08.2015 at 3.30 p.m.**” along with your other terms and conditions of supply, if any.

1. In case the cost of material involved is more than Rs. 16,000 the validity of rates must be given for at least one month, otherwise it should be 15 days.
2. The supply be commenced/made within 10 days of the receipt of supply order.
3. No payment will be made on the Performa invoice. The payment will be made after ten days through Registrar’s Office.

Ch. To:- A.R. & M.I.

Sr. No.	Description of Items	Quantity	Rate
1	Baby Latch Handles of Godrej/ Gedore/ Harrison make.	20 Pair	@ Rs.
2	Mortise Latch Lock handles only of Godrej/ Harrison/ Gedore make.	20 Pair	@ Rs.
3	Hydraulic door closer of Universal/ Everest make.	30 Nos.	@ Rs.
4	Wire Gauge 12 x 12 mesh of 22 Gauge Swastic make or any reputed ISI marked of standard length.		
a	3 Rft. wide	10 Rolls	@ Rs.
b	2 ½ Rft. wide	10 Rolls	@ Rs.
5	Anodised Iron Doors/ Windows fittings of Oxford make or any ISI marked of reputed manufacturer.		
a	Iron Tower Bolts		
i)	8” long	4 Dozen	@ Rs.
ii)	6” long	12 Dozen	@ Rs.
iii)	4” long	5 Dozen	@ Rs.
b	Iron Handles (D type)		
i)	4” long (inside)	24 Dozen	@ Rs.
ii)	3” long (inside)	30 Dozen	@ Rs.
c	Iron Haps & Stapple		
i)	3” long	8 Dozen	@ Rs.
ii)	2 1/2” long	25 Dozen	@ Rs.

Conditions: -

1. The firm should mention the rate of VAT if applicable.
2. Condition of payment in cash shall not be accepted.
3. F.O.R. P.U. Store, Chandigarh.

Executive Engineer – I,
P.U., Chandigarh