

DEPARTMENT OF BIOCHEMISTRY, PANJAB UNIVERSITY, CHANDIGARH.

Ref. No. _____

Dated:- _____

M/s. _____

Dear Sir,

Please quote your rates for the following article/articles mentioned below. The quality, make, packing and other particulars of each item should be clearly stated.

While submitting the quotation please note the following points:-

1. It should be clearly stated whether the rates are **inclusive of sales tax** etc.
2. The rate of insurance, if any should be specified.
3. Please certify if you are the manufacturer/sole selling agent/sole distributor for the following item(s).
4. The rate should be **strictly F.O.R. destination**.
5. The quotation under sealed envelope should be sent by name to **Dr. Nirmal Prabhakar, Principal Investigator, Department of Biochemistry, P.U. Chandigarh** by post or by hand.
6. All cutting and over-writings must be initialed.
7. The last date for the receipt of quotation in this Department is **01.09.2014**.
8. The envelopes containing the quotation should be the words **‘Quotation for Autopipette (50-200 microlitre)’ due on 01.09.2014**.

Thanking you,

Yours Sincerely,

(Dr. Nirmal Prabhakar)
Principal Investigator

Specifications for Autopipette (50 – 200 microlitre) - Quantity-1

- Adjustable Volume Pipette
- Fully Autoclavable and UV- Resistant
- User - Friendly Calibration Technique
- One-button operation , with Volume Lock
- Chemical Resistant