

**From**

**To**

**The Executive Engineer- (Mtc.),  
University Construction Office,  
Chandigarh-160014.**

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No. Works/.....

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope “**QUOTATION DUE ON 10.07.2014 at 3.30 p.m.**” along with your other terms and conditions of supply, if any.

1. In case the cost of material involved is more than Rs. 16,000 the validity of rates must be given for at least one month, otherwise it should be 15 days
2. The supply be commenced/made within 10 days of the receipt of supply order.
3. No payment will be made on the Performa invoice. The payment will be made after ten days through Registrar’s Office

**Ch. To:- A.R.& M.I.**

		<b>Qty.</b>	
1.	Hollock Wood sleepers of size 7’-0” long without knots well seasoned wood (Approximate weight 22 to 25 kg/cft) including cut to sizes as required.		
i	7’-0” x 5” x 1 ½” = 70 Nos.		
ii	7’-0” x 4 ½” x 2 ½” = 175 Nos.		
iii	7’-0” x 4” x 2 ½” = 175 Nos.		
iv	7’-0” x 3” x 2 ½” = 80 Nos.		
v	7’-0” x 4” x 1 ½” = 70 Nos.		
vi	7’-0” x 3” x 1 ½” = 360 Nos.		
vii	7’-0” x 2 ½” x 1 ½” = 100 Nos.		
viii	7’-0” x 7” x 1 ½” = 100 Nos.		
ix	7’-0” x 9” x ½” = 125 Nos.	425 Cft.	@Rs.....

**Conditions: -**

1. The firm should mention the rate of sales tax if applicable.
2. Condition of payment in cash shall not be accepted.

Executive Engineer – (Mtc.),  
P.U., Chandigarh