

DEPARTMENT OF BIOCHEMISTRY, PANJAB UNIVERSITY, CHANDIGARH.

Registered

Ref. No. _____

Dated:- _____

Dear Sir,

Please quote your rates for the following article/articles mentioned below.

The quality, make, packing and other particulars of each item should be clearly stated.

While submitting the quotation please note the following points:-

1. It should be clearly stated whether the rates are **inclusive of sales tax** etc.
2. The rate of insurance, if any should be specified.
3. Please certify if you are the manufacturer/sole selling agent/sole distributor for the following item(s).
4. The rate should be strictly **F.O.R.** destination.
5. The quotation under sealed envelope should be sent to , **Chairperson, Department of Biochemistry, P.U. Chandigarh** by name under U.P.C. / Registered cover.
6. All cutting and over-writings must be initialed.
7. The last date for the receipt of quotation in this Department is **04/07/2014**.
8. The envelopes containing the quotation should be the words **“Quotation For Refrigerator” Due on 04/07/2014**.

Thanking you

Yours Sincerely,

(Prof. Rajat Sandhir)
Chairperson

Specifications of Refrigerator:

- Capacity: 321 Litres
- Door Type: Double Door
- Defrosting Type: Frost Free
- Interiors: Multi Flow, Easy Slide Out
- Additional Body Features: LED Light
- Warranty Period: 10 years Manufacturer warranty on Compressor