

PANJAB UNIVERSITY, CHANDIGARH

No. _____ /DS

Speed Post

Dated _____

Sir,

This Directorate intends to purchase Lap Tops for this Directorate. You are requested to quote your minimum rates for the supply of the same. Your quotation must reach the office of the undersigned by **30.1.2014** positively. The quotation must be superscribed as **“Quotation for Lap Top ”** in the name of **“The University Director of Phy.Education, Panjab University, Chandigarh”**.

S.No.	Name of the item	Qty. to be purchas
1.	Dell make Lap Tops	2 nos.

Yours sincerely,

(Dr.Dalwinder Singh)

University Director of Phy.Edu