

PANJAB UNIVERSITY, CHANDIGARH
HORTICULTURE DIVISION

From

Divisional Engineer (Hort.)
Panjab University
Chandigarh

No. _____ NIQ Dated _____

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover marked on the envelope **Quotation Due on 25.10.2013 at 3.30 P.M.** along with your other terms and conditions of supply, if any:

1. Garbage container (dustbin) of 4.5 cum capacity (made with M.S sheet of 10 SWG on the base and 12 SWG on sides and 14 SWG on the doors. Sides and base with MS angle size 40x40x5 mm and channel (75x40 mm) with four doors on top and one door at back for loading and unloading of garbage duly coated with anti rust premier & two coats of primary enamel complete in all respects. 4 nos.

Note:-

1. The quotation must reach by **Registered Post or Speed Post before 25.10.2013 at 3.30 p.m.** on the following address:
Divisional Engineer (H), Construction Office, Panjab University, Sector-14, Chandigarh-160014
2. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed Post or lost in transit of the quotation. No quotation will be entertained by hand/courier/ Ordinary post.
3. Rates should be quoted both in words and figures in quotation.
4. Conditional and unsigned quotation will not be accepted.
5. The supply be commenced/made on as and when required basis within 15 days of the issue of supply order.
6. All quoted rates should be FOR Panjab University and firm should quote the rate of all taxes.
7. Items as supplied be warranted for quality for a period of one year of its supply against any manufacturing defects.
8. No payment will be made on the Performa invoice.
9. The quotation shall not contain corrections, erasers and overwriting.
10. Please mention Name of work and due date on the Envelope.
11. The undersigned reserves right to accept or reject any quotation without assigning any reason.

Divisional Engineer (Hort.)
Panjab University
Chandigarh.