

# Dean Student Welfare Office

## Panjab University Chandigarh

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The DSW office intends to purchase new sofa sets/repair old sofa sets and center tables of the following specifications for the University Hostels for the Session 2013-14 as under:

Specifications		Rate per unit	
		New Sofa	Repair of old
<b>Specification1</b>	Three seater sofa with arms seat, back, filling with material, foam and cloth.		
<b>Specification2</b>	Two seater sofa with arms seat, back, filling with material, foam and cloth.		
<b>Specification3</b>	One seater sofa with arms seat, back, filling with material, foam and cloth.		
<b>Specification4</b>	Center table	<b>Rate for standard size</b>	<b>Rate for Medium Size</b>

You are requested to quote your rates per unit for the supply of the above material as per the specifications mentioned above with your terms & conditions i.e. ST, FOR, if any and send your quotations under sealed cover through speed/registered Post or by hand to the Dean Student Welfare, P.U. Chandigarh by 26.08.2013 upto 5:00pm.

**Deputy Registrar (DSW)**

**Note:-**

1. The quotation must reach by **Post or by hand on or before 26.08.2013 upto 5.00 p.m.** on the following address: **Dean Student Welfare, Panjab University, Sector-14, Chandigarh-160014**
2. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed Post or lost in transit of the quotation.
3. Rates should be quoted both in words and figures in quotation.
4. Conditional and unsigned quotation will not be accepted.
5. The supply be commenced/made within 15 days of the issue of supply order.
6. All quoted rates should be FOR Panjab University and firm should quote the rate of all taxes.
7. No payment will be made on the Performa invoice.
8. The quotation shall not contain corrections, erasers and overwriting.
9. Please mention Name of work and due date on the Envelope.
10. The Deputy Registrar reserves right to accept or reject any quotation without assigning any reason.