

**From**  
**The Executive Engineer-I,**  
**Panjab University ,**  
**Chandigarh-160014.**

**To**

No. Works/.....

**SPEED POST/REGISTERED**

Dated.....

Dear Sir,

Please quote your lowest market rate for the supply of the following in a sealed cover envelope "QUOTATION DUE ON **07.06.2013 at 3.30 p.m.**" alongwith your terms and conditions of supply, if any.

- N.B.
1. In case the cost of material involved is more than Rs. 16,000 the validity of rates must be given for atleast one month, otherwise it should be 15 Days.
  2. The supply be also made within 10 days of the receipt of supply order.
  3. No payment will be made on the proforma in voice. The payment will made after ten days through Registrar's office.

**Subject:- Procurement of Electrical Material i.e. Ceiling Fan and Exhaust Fan For The Construction of Centre of Emerging Area in Science & Technology (Block-II) in P.U. South Campus, Chandigarh.**

**Ch. To:- Rs. 4.85 crore sanctioned out of "Special Grant" received from Govt. of India**

1. Supply of electric ceiling fan 1400mm capacitor type double ball bearing complete with canopy, down rod, blades etc. without regulator complete in all respect to the entire satisfaction of the Engineer-in-Charge. (Bajaj (Crest), Crompton Greaves (Cool Breeze) and Ortem (Supreme) 120 Nos. @ Rs..... each
2. Supply Of Single Phase Propeller Type Exhaust Fan (Ventilated Fan) 6 Pole Of Size 300mm Heavy Duty 900 rpm. Make:- USHA, Bajaj , Crompton Greaves. 8 Nos. @ Rs..... each

**Note:-**

1. The firm should mention the rate of sale tax if applicable.
2. Condition of payment in cash shall not be accepted.
3. "The firm will submit its dealership certificate (Photocopy) alongwith rates."

Executive Engineer-I,  
Panjab University