

**PANJAB UNIVERSITY, CHANDIGARH
OFFICE OF DEAN STUDENT WELFARE**

TENDER FORM

DSW No/4564

Dated/_10/01/2011

This office intends to purchase of **Wooden Bed, Steel Almirah, Dining Table and Dining Chair (Stainless Steel)** for University Hostels for the session 2010-2011 as per specification given below:

	Specification	Approximate quantity to be supplied	@ rate per item	Net Amount per item inclusive all taxes	Remarks
1.	Supply of Wooden Bed in the size 6'x3'-1 1/2' with box and drawer. The box provided with 3/4' thick ISI commercial board with one side laminated sheet (<i>sunmica</i>) round the bed, shade shall be approved by client. The bed should have been 2" high edging on three sides with lipping on top The bed should berest on 2 1/2' x 2 1/2' vertical member 2 nd class teak wood on all four side of the bed. The bottom of the drawer to be fixed of 6 mm thick water proof ply and the same shall run on heavy duty ready made channel/runner for sliding the drawer. The cabinet hinges, shall be used for the open able portion of the box. Internal side of the bed should have the filling of first quality wooden primer	140			
2.	Supply of steel almirah in the 78" x 36" x 22" made out of 18 gauge M.S. Sheet for door 20 gauge for shelves 3 Nos. including back and side. To provide one locker with lock in one shelf of standard size with fall hinges and with full size hanger rod of C.P. pipe. The outer surfaces of almirah have wooden texture paint and internal side shall be painted light cream paint of good quality.	150			
3.	Supply of dining table of stainless steel 2" pipe (2 Nos. on either side & Box pipe) 16 gauge & 2" x 1" stainless steel box pipe to support the table top and footrest. Top shall be consisting of 6' x 3' black granite stone along with moulded edges.	108			
4.	Supply of Dining Chair made up of stainless steel 1" round pipe 16 gauge with seat height 17" and back height 16" with three support of 1/2', 16 gauge pipe. The seat shall be provided with pressed water proof wooden ply.	700			

Date_____

Signature with rubber stamp of the firm

Notes:

1. The firm should mention the rate inclusive all taxes if applicable.
2. Condition of payment in cash shall not be accepted.
3. Rates should be quoted both in words and figures in tender
4. Conditional tender will not be accepted.

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5. The tender to be received in the office of Dean Student Welfare shall be through Registered/Speed Post/By hand latest by 5.00 p.m. on 17.1.2010. All the rates will be FOR Panjab University, Chandigarh.
6. Only those tenders will be entertained which are accompanied with the earnest money deposited in the shape of Bank Draft in favour of Registrar, Panjab University, Chandigarh drawn on State Bank of India, Sector 14, Chandigarh.
7. No payment will be made on the proforma invoice.
8. The office of Dean Student Welfare shall not be responsible for any postal delay about non-receipt/non delivery of the documents/tenders.
9. Supplies shall have to be made within 30 days of placement of the order.
10. Penalty @ 18% will be levied on all late supplies.
11. The bids for single item supply are also acceptable but the earnest money remains the same.
12. All the supplies shall be subject to the approval of the sample of the item as per the specifications which shall be provided within 10days from acceptance of the tender.
13. The approved sample of the item shall be duly sealed and signed both by the bidder and Dean Student Welfare/Deputy Registrar (DSW) and shall be the property of the University.
14. All supplies shall be as per the approved sample and shall be subject to cross checking.
15. Defective supplies shall have to be replaced within ten days of intimation of rejection, if any, at the cost of the supplier.
16. Earnest money deposited will be forfeited if the supplies of the item/items are not affected from the tenth days of the placement of the order.

Date_____

Signature with rubber stamp of the firm