

**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
PANJAB UNIVERSTY, CHANDIGARH**

No. 188-172/211  
Date: 17/10/23

To \_\_\_\_\_

Dear Sir,

Scaled bids are invited from the interested parties for the sale of the waste paper including News papers, Old Assignments and Sweeps etc.

The bid in sealed envelop marked, "Waste paper on the top left of the envelop alongwith an earnest money of Rs. 2000/- (Rs. Two thousand only) in the shape of Bank Draft of the Scheduled Bank of Chandigarh drawn in favour of "The Registrar, Panjab University, Chandigarh". Must reach the office of the Director, Centre for Distance and Online Education, Sector-14, Panjab University, Chandigarh under Registered Cover or delivered personally on or before 26-10-2022 upto 4.00 p.m. The bids so received will be opened on 27-10-2022 at 11.00 am in the Seminar Room of the CDOE in the presence of the committee members. The rate should be quoted in kilograms of Each item separately (detail given below). If any vendor wants to see the waste paper he/she can meet the Store Incharge, CDOE upto 26-10-2022 from 3.00 p.m. to 4.00 p.m.

The terms and conditions of the bids are as under:-

1. The vendor whose bid is accepted will deposit a sum of Rs. 2000/- in shape of DD as an additional security immediately after acceptance of Bid. Failing which the earnest money shall be forfeited and the bids stand cancelled.
2. The goods shall be removed by the successful bidder within a week of acceptance otherwise Rs. 500/- per day will be charged as penalty.
3. The earnest money will be returned within a week to the unsuccessful bidders.
4. The amount of Rs. 2000/- deposited as additional security will be adjusted towards the payment of goods as per last transaction.
5. GST @ 5% will be Charged from the Successful bidder on the Sale amount.
6. If the vendor fails to comply with any of the condition given above, the Director of the department shall have the right to reject the bid. The vendor shall be bound to make good the loss sustained and incurred to the university in this connection.
7. The Director, CDOE has the right to accept or reject any bid without assigning any reason and her decision in all matters concerning the bid shall be final.
8. All disputes shall be settled under Chandigarh (U.T.) jurisdiction.

| Sr. No. | Item No.    | Rate in Kilogram |
|---------|-------------|------------------|
| 1.      | News Paper  |                  |
| 2.      | Sweeps      |                  |
| 3.      | Assignments |                  |

Upload PL

*Hank Gashu*  
17/10/23

(Director)